

## WARREN TOWNSHIP SUPERVISORS

### Minutes Regular Monthly Meeting — June 5th, 2023

The Regular Monthly meeting for June 5th, 2023, was held at 5:00PM at the Warren Township Office at 187 School House Road, Warren Center PA. The meeting was called to order by Chairman William Franklin. Supervisors present were William Franklin, Matt Wilks, and Mark Wheaton. Also present were Joe Vrabel, Road master, Jim Russell, road crew and Lori Kepner, Secretary-Treasurer. Visitors present were Jeff Treadwell and Robert Rabuttinio.

**Pledge to Flag** was recited. All correspondence had been given to supervisors prior to the meeting. Rabuttinio voiced his concerns again about the Arbor Glade Road parking lot for the Game Commission. He was not happy with the work that was done on the road by the township. His written comments will be attached to the minutes. Jeff Treadwell was present to discuss the annual Cruise In on September 17<sup>th</sup>, 2023. He would like a key to the building. The board explained they no longer give a key out to the building due to issues in the past. The board will work with Jeff to make sure he has everything he needs for that weekend for the cruise in.

**Minutes:** A motion by Franklin was made to accept the May 1st, 2023, regular meeting minutes. Wheaton seconded the motion, and all agreed.

**Treasurers Report and Bills:** were approved by motion by Franklin and seconded by Wheaton, and all agreed.

<u>General Fund Balance</u>	\$42,392.57
<u>Impact Fee Balance</u>	\$688,457.37
<u>State Fund Balance</u>	\$253,449.97
<u>First Citizens Balance</u>	\$70,883.61
<b>Total all funds</b>	<b>\$1,055,183.52</b>

**Fire Dept:** Nothing to report currently. **EMA:** Nothing new to report currently.

**Road master verbal report** was given by Joe Vrabel: They have been grading roads, cleaning ditches, and cleaning up brush and tree limbs as needed. They have cleaned the open grate on Painter Road. Replaced 18"x40' pipe on Regan. 811 was called because of work done next to the 30" gas line. Matt Mosier from Kinder Morgan was present as the inspector. Dust control has been applied. They worked on Arbor Glade Road, bringing in fill and cutting trees as needed. They have started mowing road sides. The floor shop has been cleaned and painted. They have been working on the equipment maintenance as it occurs. The Bowen Road Dirt and Gravel Road project has started.

**Township Solicitor:** Nothing to report from the Solicitor. The Keirs have not resolved the Code Inspections concerns and violations. Franklin made a motion to move forward with the solicitor sending them a notice of violation. Wilks seconded and all agreed.

**New Business:** All correspondence and emails were forwarded to the board throughout the month. There were no new gas wells or subdivisions notices. The Warren Township Annual yard sales will be in September and a note will be posted on the Township Calendar.

**Old Business:** There is nothing new with the Glenmar Road project. The board forwarded information to the solicitor and he is to work on the advertisement of the road and vacating of that road before the next township meeting. The board received a quote to upgrade the website

from D3 design and Amy Brennan. D3 Designs quote was lower. Wheaton made a motion to move forward with D3 Design to upgrade the web site. Franklin seconded and all agreed.

The board received a cost for a new generator from Histands. Franklin made a motion to purchase a new generator from Jim Histands General Construction and have them install it as well. Wheaton seconded and all agreed. Rentals are moving along nicely; numbers have been put up on the pavilions. Rental agreement is now on the home page of the Township website and attached to the bulletin board in the hallway and outside.

The next meeting will be held on July 10th, 2023, at 5pm. Franklin made a motion to adjourn at 6:45pm.

Minutes prepared by Lori Kepner, Secretary